

Day Camp Counselor Job Description

Camp Fire Heart of Iowa



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JOB SUMMARY:

The Day Camp Counselor must be able to lead and actively participate in sports/games with children, be able to effectively monitor behavior while using appropriate discipline techniques, and develop age appropriate activities. This position is responsible for helping to maintain a safe, clean summer program site; ensuring a high level of program quality and working to establish a positive relationship with all program participants and their families. The Day Camp Counselor will provide a positive role model to Camp Fire camper.

RESPONSIBLE TO:

Site Director

TRAINING NEEDS:

Camp Counselors must attend pre-camp training, participate in online training and attend all staff meetings.

Essential Qualifications

- Must be 18 years of age or older
- Minimum one year experience working with youth/teens
- Interest and experience with outdoor activities

Responsible for:

1. Day Camp Counselors are at all times responsible for the supervision and safety of their campers. You must know where campers are at all times, and be responsible for their safety and well-being.
2. Help all campers have a FUN time at all camp programs, while providing them with a well-rounded experience.
3. Promote and work under Camp Fire's Promise: Camp Fire provides the opportunity [for youth] to find their spark, lift their voice, and discover who they are.
4. Be a positive role model for all campers, watching language used, topics discussed with campers, behavior, attitude and dress.
5. Interpret to campers all Camp Fire rules, and see they are followed and respected.
6. Assist campers in adjusting to each other and in planning their camp program with camper input.
7. Make sure that First Aid is given to all campers in need. Report all accidents or problems to Site Director.
8. Work cooperatively with other staff members and Day Camp Aides. Inform Site Director of problems as soon as they occur.
9. Cooperate with parents of campers. Manage two-way communication between camp and parents. Consult Site Director with problems communicating with parents.
10. Perform all duties as assigned to the best of your ability, and with a positive attitude.

Staff Should:

- Be responsible for all personal equipment brought to camp.
- Not allow campers access to personal money, valuables or medicines (including aspirin).
- Never be under the influence of drugs or alcohol while on duty for Day Camp
- Always keep a positive and enthusiastic attitude while instilling excitement in campers.