

## **Communications**

### **Preparation:**

1. Camp Fire professional staff will prepare a comprehensive, written guide for COVID-related policies and procedures.
2. All Camp Fire professional staff will familiarize themselves with the COVID-19 protocols and information so they can adequately answer questions and concerns of campers, parents/guardians, and staff.
3. Local public health authorities will be notified of planned camp operations schedule.
4. Posters and signage will be printed and posted in high traffic areas covering topics including:
  - a. COVID-19 Information
  - b. Handwashing
  - c. Cough etiquette
  - d. Symptoms associated with COVID-19
  - e. Stopping the spread of germs
  - f. Physical distancing

### **Pre-Camp:**

1. COVID-related policies and procedures will be published and distributed prior to the summer season.
  - a. Full policy and protocols will be posted on our website along with an FAQ
  - b. Tips and reminders shared via social media and email leading into summer
  - c. Link to full policy included in all program confirmations
  - d. Additional COVID-related items added to camper packing lists
  - e. Policies included in seasonal staff per-arrival packet and staff manual
  - f. A condensed, camper-friendly version of rules/changes that can be expected will also be prepared and distributed via the above means
2. Seasonal staff will undergo extensive training on COVID-related policies and procedures, including how best to talk about COVID-19 with campers.
3. The importance of keeping campers home if they show any symptoms related to COVID-19 will be communicated to caregivers.
4. Caregivers will be informed about updates regarding health screenings.

### **During Camp:**

1. COVID-related reminders will be included in weekly/daily camper orientations and announcements.
2. COVID tips and reminders will continue to be shared via social media and email

## **Screening**

### **Pre-Screening:**

## Camp Fire Heart of Iowa COVID-19 Protocols for Summer 2022

Campers (with parent/guardian assistance) and staff will be asked to self-monitor for 14 days prior to arrival and self-report if they suspect they have contracted COVID-19 or come into close contact with someone who has a confirmed/suspected case. Symptoms to monitor include: Fever of 100.4 F or greater, cough, shortness of breath, diarrhea, fatigue, headache, muscle aches, nausea, loss of taste or smell, sore throat, and vomiting.

### **Initial Screening:**

Screening for COVID-19 will be incorporated into existing check-in screening procedures for overnight camp programs. For day camp programs, caregivers will be asked daily to affirm that their child has not been experiencing any symptoms associated with COVID-19.

### **Ongoing Screening:**

Campers and staff in overnight programs will participate in daily screening. Screening will take place in the morning, before campers/staff leave the cabin. Screening will include a temperature check and reporting of any COVID-related symptoms.

### **In Case of a Confirmed or Suspected Case:**

See Communicable Disease Response Plan

## **Preventing Spread**

### **Hand Hygiene – Campers & General Staff:**

Campers and staff will wash or sanitize hands:

- Before eating food (e.g., when entering the dining area)
- After being in contact with someone who may have been sick
- After using the restroom
- After coughing, sneezing, or blowing your nose

### **Hand Hygiene – Kitchen Staff:**

Kitchen staff will wash hands:

- Before and after using gloves
- Before, during, and after preparing any food
- After handling raw meat, poultry, seafood, and eggs
- After touching garbage
- After using the restroom
- After wiping counters or cleaning other surfaces with chemicals
- After coughing, sneezing, or blowing your nose
- Before and after breaks

### **Physical Distancing:**

Campers and staff will distance themselves whenever possible by utilizing a variety of techniques including increased spacing, small groups with limited mixing, and staggered scheduling.

## Camp Fire Heart of Iowa COVID-19 Protocols for Summer 2022

### **Masks:**

Masking will be required indoors and in vehicles when COVID-19 County Level is 'Medium' or 'High' [according to CDC data](#). Camp Hantesa programs will require masks whenever Polk, Story, or Boone County are at medium or high risk as they pick up campers from those locations daily. More information on how COVID-19 Community Levels are determined [can be found here](#).

Masks must cover the mouth and nose and have a minimum of at least two layers. All staff and campers will abide by the following mask policy, regardless of vaccination status. Campers and staff will wear masks in all indoor locations other than while eating, sleeping, showering, and brushing teeth.

Campers should bring at least two masks per day at camp, one to be worn and at least one back up sealed in a plastic bag in case the first becomes wet or otherwise soiled. All programs will stock disposable masks for use by campers and staff as needed.

### **Vaccinations:**

All staff, seasonal and professional, will be required to either be [fully vaccinated according to the CDC's current definition](#) or provide proof of a negative COVID test weekly before arriving to work.

Campers and families eligible for the vaccine are encouraged, but not required, to be vaccinated for participation in Camp Fire programs.

## **Activities**

### **General Guidance:**

1. Activities will be held outdoors as much as possible.
2. Campers and staff will continue to practice proper hand hygiene during all activities and wear masks when required.
3. As much as possible, staggered scheduling will be used to limit/reduce the number of campers participating in an activity at any given time.
4. All staff will be trained in First Aid/CPR procedures in compliance with the most recent recommendations from the American Red Cross.

### **Field Trips:**

Field trips will be limited to facilities/destinations which are deemed by Camp Fire staff to have taken necessary precautions to reduce the risk of COVID exposure.

## **Personal Protective Equipment (PPE) and Cleaning Supplies**

All necessary PPE and cleaning/disinfectant supplies (disposable gloves, masks, cleaning supplies, etc.) will be stocked in convenient locations across all camps and vehicles. All staff will be trained on how and when to use PPE and cleaning/disinfectant supplies.

**Financial Policy**

All programs require a non-refundable deposit upon registration. If a camper is unable to attend their planned session due to possible or confirmed exposure to COVID-19, the deposit and any additional payments will be credited to a later camp session.